Transfer Course Credit Form

Attach a copy of the syllabus of the course you intend to transfer and an unofficial UNM transcript displaying the course.

TURN IN TO PEER ADVISOR.

You will be notified of the decision via the email you provide below.

See reverse for guidelines on transferring courses.

Student Name ___________________________  Student ID #_____________________

Student E-mail_________________________  Honors Option: ______________________

Honors Courses Taken Previously: [ ] 100-level [ ] 200-level [ ] 300-level [ ] 400-level

Course Title: ___________________________  Institution: ___________________________

Semester of Course: _____________________  Credit Hours transferred to UNM: ___

Grade Received: ______________

Is this course being counted toward another major or minor:  Yes  No

Reason course should be approved for Honors Credit:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Peer Advisor Signature: ___________________________  Date:________________

Office Use Only

Approved?  Yes  No  Course Transfer Level: ______________

Chair Comments:
________________________________________________________________________

Peer Advisor Notes:
________________________________________________________________________
________________________________________________________________________

Chair Signature ___________________________  Date:____________
Guidelines for Transferring Courses

In order for the Honors College to accept a course for Honors credit it must meet the following requirements:

1. Interdisciplinary - The course must combine disciplines and focus on using those disciplines to understand or solve a problem. You should be able to identify a few specific disciplines at play in the course.
2. Seminar-style - The course must be mainly discussion based.
3. Not multiple-choice exam based - The grade for the class must come from papers/presentations/short answer or essay exams.

We will be more lenient with courses students take while abroad as we know you have limited options, however, they still should meet most of these requirements.

There are only a few courses at UNM that the Honors College will accept including HMHV courses and Sociology 346/347: Health and Social Inequalities. Even if the course will be automatically accepted by the Honors College, you must still complete this form.

Other courses taken at UNM will be scrutinized and absolutely must meet the requirements above as students have the option to take a course within the Honors College every semester or work out an independent study if they are physically at UNM.