



HONORS COLLEGE

cultivating excellence

INDEPENDENT STUDY PROPOSAL FORM

Please complete this form and obtain signatures of approval BEFORE registering. Return the form to the Honors College main office. This form is for college records and will be placed in your student file.

GUIDELINES FOR INDEPENDENT STUDY

1. Meet with your professor to discuss your proposed study and secure his/her approval for the project you envision.
2. Prepare a detailed project prospectus.
 - Problem: Define the rationale and delimit your problem area (explain your interest in pursuing the project). How does this project relate to your degree objective?
 - Purpose and Objectives: What do you hope to accomplish?
 - Procedures: Explain the methods you expect to use and any unusual requirements for materials, equipment or facilities. Include a timeline.
 - Outcomes: What will be the tangible results (deliverables, i.e. software course code, papers, reports, products, or summaries) of your study?
3. Credit varies-be sure to include the number of credit hours when you register in Loboweb.
4. Submit the signed copy of your request to the Honors College Chair for approval.
5. You must submit a copy of your final outcome to the Honors College Chair. The copy will be placed in your file.
6. Your faculty advisor will submit a grade for your independent study.
7. All work submitted must be independent of other work (previous, existing, or future).

Student Name _____ **Student ID #** _____

Student E-mail _____ **Student Phone #** _____

Course Number (circle one) 199 299 399 499 Other _____

Number of credits _____

Semester _____ **Year** _____

Project Advisor _____

Title of Project _____

Estimated hours per week student will spend on project _____

Estimated Project Advisor/Student contact hours per week _____

Brief description of project, including anticipated product: (attach additional page if necessary)

STUDENT SIGNATURE _____ **DATE** _____

PROJECT ADVISOR SIGNATURE _____ **DATE** _____

CHAIR SIGNATURE _____ **DATE** _____