Independent Study Proposal Form

Please complete this form and obtain signatures of approval BEFORE registering. Return the form to the Honors College main office.

Guidelines for Independent Study

1. Meet with your professor to discuss your proposed study and secure his/her approval for the project you envision.
2. Prepare a detailed project proposal that matches your professor’s requirements. If your professor does not have a specific format, include the following: Title, Faculty Advisor, Number of Credits, Semester/Year, Course Description: 1-2 paragraphs describing the content of coursework, and purpose for study topic, Assignments: number and nature of assignments to be turned in, Deadlines: for all assignments, and Other: equipments needed, other special aspects of independent study course.
3. Submit the signed copy of your request to the Honors College Chair & Dean for approval.
4. You will be contacted by an advisor by email with the status of the request and registration information.
5. Credit varies so be sure to select the correct number of credit hours when you register in LoboWeb.
6. Your faculty advisor will submit a grade for your independent study.
7. All work submitted must be independent of other work (previous, existing, or future).

Student Name ___________________________ Student ID # ___________________________

Student E-mail __________________________________________________________

Honors Courses Taken Previously: [ ] 100-level [ ] 200-level [ ] 300-level [ ] 400-level

Course Number (circle one) 199 299 399 499 Other __________________________

Number of credits _________ Semester and Year ________________________________

Faculty Advisor __________________________________________________________

Title of Project __________________________________________________________

Attach a description of the project and include the anticipated product of the project.

Student Signature __________________________________________ Date ____________

Faculty Advisor Signature ___________________________________ Date ____________

Chair Signature ___________________________________________ Date ____________