

UNM Honors College JEADI Course Proposal and Syllabus Checklist

Date: _____

Please note the deadlines for course proposal/syllabi checklist: **last Friday in September in the Fall semester; last Friday in February in the Spring semester**

Instructor Name: _____

Instructor Email: _____

Course Subject and Number (e.g. HNRS 2112): _____

Course Title: _____

Course offers ____ credit hours

Please specify the length of this course: 16-week ____ 8-week ____ Other ____

(If other please explain the length and frequency) _____

Your [current catalog course description](#) (This must be what is listed in the current catalog. Please paste below):

Is this course a JEADI course renewal request? **(Approved JEADI courses are subject to renewal every five years.)**

No ____ Yes ____ If yes, year last approved _____

Please note that new courses currently under review by the Honors College Curriculum Committee (i.e. Honors courses not yet approved by the Curriculum Committee) are not eligible to be considered as a JEADI course.

Please complete the four steps below to submit your JEADI course application:

Step I: To receive approval as a JEADI class, your syllabus needs to include the Americans with Disability Act (ADA) statement. Please indicate whether your class includes the ADA statement:

No ____ Yes ____

Step II: In addition to the Student Learning Outcomes (SLOs) you had approved by the Honors Curriculum Committee, JEADI also has a requirement for further SLOs.

Please choose at least **three of the five** JEADI SLOs, and describe your course materials and how you will assess these SLOs.

1. Justice (J):

SLO: Upon completion of this course, students will be able to identify and analyze instances of social injustice and systemic oppression, either in the U.S. or globally.

1. Course materials:
2. How will your course assess this SLO?

2. Equity (E):

SLO: Upon completion of this course, students will be able analyze historical inequality, oppression, or unfair treatment of groups of people in a local or global context, and describe how marginalized groups have fought for fair treatment, equality of opportunity, and equitable social conditions.

1. Course materials:
2. How will your course assess this SLO?

3. Accessibility (A):

SLO: Upon completion of this course, students will be able to analyze how individuals or groups with disabilities have fought for the opportunities to acquire the same information, engage in the same interactions, and enjoy the same services as people without disabilities. [[Office for Civil Rights, U.S. Department of Education](#)]

1. Course materials:
2. How will your course assess this SLO?

4. Diversity (D):

SLO: Upon completion of this course, students will be able to identify and analyze how individuals and groups of people are alienated based on unique characteristics that result in the creation of systemic oppression (e.g.: racism, heteropatriarchy, sexism, capitalism, classism, nativism/ethnocentrism, homophobia, ableism, etc.), and how those systems of power are disrupted. For example, students will be able to describe how marginalized ethnic groups continue to resist settler colonial structures that reinforce systems of oppression, inequality, and marginalization.

1. Course materials:
2. How will your course assess this SLO?

5. Inclusion (I):

SLO: Upon completion of this course, students will be able to analyze historical exclusion of individuals and groups of people and the intentional and ongoing engagement to create inclusive environments “in ways that increase awareness, content knowledge, cognitive sophistication, and empathic understanding of the complex ways individuals interact within systems and institutions” (AAC&U).

1. Course materials:
2. How will your course assess this SLO?

Please initial below to affirm your course meets three of the five aforementioned SLOs about Justice, Equity, Accessibility, Diversity and Inclusion:

Initials _____ Date _____

Step III: Documents to be submitted with this checklist:

1. A **syllabus** with the requested information below. (For courses with more than one section, please submit one syllabus.)
 - a. Materials pertaining to the three SLOs that you have selected, and the description for the assessments. The learning materials can be full citations of the following: the text(s) with full citation; chapter title of an assigned book with full citation; titles of articles with full citation; and/or title of film(s) with full citation.
 - b. Relevant assessment tools such as reflection/research papers, projects, journal entries, performances, presentations, etc.
2. A **bibliography** of assigned readings or learning materials (if not already listed in the syllabus).

Step IV: Submission Process

1. Please combine all documents (including this checklist) into one PDF or MS Word Document file¹ and use the following name for your file:

¹ Here is a [link to Adobe](#) for the tutorial to combine pdf files into one single file.

CoursePrefix_CourseNumber_CourseTitle_InstructorLastName.pdf

Example: HNRS_302_Human Rights for College Students_Cargas.pdf

2. Email your application package to: honorsdiversity@unm.edu.

You will receive confirmation within a month.

Thank you for your interest in teaching a JEADI course. Please reach out with questions: myriahq@unm.edu; deschild@unm.edu; cargas@unm.edu; acgordon@unm.edu